



## North Tuddenham Parish Council

Present: Cllrs Stapleton, Harding, Baxter, Philips, Hall and Blake; Clerk  
5 Members of the public

### Minutes of the Meeting held on 14<sup>th</sup> November 2023

#### 1.0 Chairman's Opening Remarks

The Chairman opened the meeting at 19.32 hrs. Apologies received from Cllr Bambridge.

#### 2.0 Apologies for Absence and Cllr Matters

##### 2.1 To receive the resignation of Cllr Williams and confirm co-option process to fill vacancy. **ACTION: Clerk to write to Mr Williams to thank him for his service and dedication.**

Clerk confirmed the election process. Co-Option Vacancy to be advertised one the timeline for by-election has passed.

#### 3.0 Declarations of interest

Cllr Stapleton – Recycling and Community Association; Call for Sites application.

Cllr Baxter – Community Association

Cllr Blake - Church

#### 4.0 Public Session – A member of the public made comment around the longevity of the journey times to get to Dereham on the new Konect Bus Service. Cllrs agreed that it was a shame that the bus service was not being utilised to its full potential as result of that. Cllr Harding explained that the PC had been lobbying for restoration of a bus service for some time, and that NCC had provided this service as an interim with a view to expansion when the A47 has been upgraded. Cllr Harding confirmed that a new Saturday service is beginning this week; **ACTION: Clerk to share timetable on Facebook.** Cllr Harding confirmed the acquisition of a bus timetable for outside The Lodge public house; this has been fully funded by NCC PTU. The defibrillator battery appears to be losing charge quicker than it should. Considering the serious implication of this, Cllrs voted unanimously to order a replacement battery; retrospective approval of amount to be confirmed at the next meeting, and payment designated at S137.. **Flooding** – Hall Lane, Mattishall Lane, and Main Road drains are overflowing during heavy rainfall; **Action: Cllr Harding will report this and arrange for the Highways Engineer to inspect.** **Mud on Road** – Cllrs heard of issues with excessive mud on Hall Road left by a local farmer and it was reported that the road was not being cleared in accordance with regulations. Council to monitor.

#### 5.0 To approve the Minutes of Previous Meetings

##### 5.1 To approve the Minutes of the Meeting held on 12<sup>th</sup> September 2023

The minutes of the meeting of 12<sup>th</sup> September 2023 were read and agreed as a true and accurate record of events; to be signed by the Chair.

##### 5.2 To approve the Minutes of the Extraordinary Meeting held on 26<sup>th</sup> September 2023

The minutes of the meeting held on 26<sup>th</sup> September 2023 were read and agreed as a true and accurate record of events; to be signed by the Chair.

##### 5.3 To consider matters arising from minutes of previous meetings not considered here

Photographs and Cllrs' preferred contact details to be forwarded to Clerk for inclusion on the website asap.

- 6.0 To receive any District and County Councillors' Reports – None submitted.**
- 7.0 To receive any update on the A47 Dualling Plans and Northwestern Link Road – Mike Smith – Ex Officio/Cllr Harding**  
Mike confirmed the 16<sup>th</sup> of January 2024 for the Appeal decision. Preparatory work is to Continue in the interim. There is no further Appeal Process for either parties after this judgment.  
Western Link – shortfalls in funding have been reconciled. Report to NCCC Cabinet on 4<sup>th</sup> December – if approved, the project will go to Planning. Timescales are indeterminate.
- 8.0 To receive the Report of the North Tuddenham Community Association - Pat Baldwin**  
No report submitted. Cllr Baxter reported around the Quiz which had been slightly disappointing; a further quiz, without fish and chips, is planned for December.
- 8.1 To receive any update around recruitment campaign for additional Tud Buds**  
Clerk to Defer to January meeting.
- 9.0 To receive the Report of St Mary's Church PCC Ex-Officio – Mike Smith**  
The guttering to the porch is in poor repair and there is some masonry that needs securing inside the church. MS felt that in order to facilitate further use of the church, there needed to be some toilet facilities; this has been agreed and is now a matter of raising funds for the project. This could potentially be a project for the Parish Council to support.  
Parish Share payments are again an issue, and are set to rise by 27%.
- 10.0 To receive the Report of The Common Volunteers Group – Cllr Stapleton**  
Annual cut has been undertaken; invoice has been submitted.  
War Memorial needs some welding; Cllr Stapleton to undertake the repair. Cllr Baxter stated that the council had not received any RPA grant since March; **ACTION: Cllr Baxter to speak** with Mr Dann.
- 10.1 To receive update around Risk Assessment (Amended) – outstanding. ACTION: Cllr Stapleton to follow-up.**
- 10.2 To confirm receipt of Liability Insurance proof of cover from contractor employed at The Common.** This has been received from the grass cutting contractor but the tree surgeon's certification still needs verifying.
- 11.0 To receive the Report of the Village Recycling Project – Cllr Stapleton – all going well with payment pending.**
- 12.0 To receive update around the North Tuddenham Community Service Award – Cllr Stapleton**  
Cllr Stapleton confirmed that the award is currently being engraved; the potential of adding an emblem/shield to the award was discussed; it was agreed that an image be shared prior to committing via email for Cllr agreement. Agreement in principle **NOTED**.
- 13.0 To receive update SAM2 Data and confirm future collection arrangements.**  
Cllr Harding confirmed that some volunteers had been identified and that they were happy to take over this collection; CW has agreed to train them in the process.
- 14.0 Highways Matters**
- 14.1 To discuss and agree options for data SAM2 collection – Cllr Harding – already Covered in 13.0 above**
- 14.2 To note that the application to place a new dog bin at Low Road as agreed by NCC and agree final budget for purchase.** It was confirmed that a budget of £200 maximum would be earmarked for purchase and fixings. **ACTION: Clerk to order from Glasdon.**
- 14.3 To consider a report from Cllr Harding regarding 'Transport Desert' in North Tuddenham and agree any further actions.**  
This was largely dealt with in the Public Session; NCC are working with us. Publication of the Saturday service will be undertaken.
- 14.4 To consider any other Highways matters arising.**  
Speed roundel at end of Pound Lane has fallen; **ACTION: Clerk to report.**

**ACTION: Cllr Harding to provide Clerk with *What Three Words* locations of any new issues and Clerk to report.**

**15.0 To receive and consider any new planning applications.**

**15.1 3PL/2023/0951/HOU** - Internal reconfiguration of an existing farmhouse with a mixture of single and double story extensions to the side, rear, front of the property including a new 2-storey garage with 1st-floor space for storage/snug to be ancillary with the main dwelling – **Willow Farm, Elsing Road, North Tuddenham – NO OBJECTION**

**15.2 3PL/2023/0996/HOU** - Demolition of Existing and Erection of Single Storey Extension with Terrace to side of Property Change to Exterior Render Colour Finish - **NORTH TUDDENHAM: Luamber Main Road – No OBJECTION**

**15.3 To Receive any Planning Outcomes**

**15.2.1 3PL/2023/0901/HOU** - Rear and side extensions, following demolition of conservatory & garage and erection of new car port - **NORTH TUDDENHAM: Bucks Burrow Low Road - APPROVED**

**15.4 To receive any update around Breckland *Call For Sites* initiative in North Tuddenham - Cllr Hall/Harding**

Cllr addressed the meeting around estimated timelines for the next stage. A public Meeting to update residents will be held on 28<sup>th</sup> November at 6.30pm.

**15.5 To discuss the feasibility of a Neighbourhood Plan and to agree rejection or acceptance of motion to undertake.**

Cllr Harding summarised the pros and cons around adopting a Neighbourhood Plan, and confirmed the costs and available funding streams. He confirmed the implications of Material Considerations in the planning process and Cllrs discussed alternatives including a blueprint document for which the Parish Council would consult closely with parishioners; this would include agreed criteria for responding to any future planning applications put forward. Cllrs AGREED unanimously to send Cllr Hall on a course around Neighbourhood Planning run by Norfolk PTS.

**16.0 Bus Service**

**16.1 To receive update from Cllr Harding around bus provision.** – Defer to January meeting.

**17.0 Finance**

**17.1 To receive current and deposit account balances –**  
Current Account £9818.20  
Deposit Account - £650.98

**17.2 Payments made since last meeting including S137 Payments – ALL NOTED**

Chq no 100491 -Cllr Harding - £48.95 – Tree Stake  
Chq no 100493 – Mrs Turner - £739.73 – Salary and Expenses  
Chq No 100492 – Cllr Stapleton - £40.00 – Award Board

**17.3 Receipts since last meeting**

£1800.00 – 29.09.23 – Precept  
£267.63- 27.09.23 – Recycling Income  
£150.00 – 27.09.23 – Firewood Sales  
£0.36 – Interest – Deposit Account

**ACTION: Cllr Baxter to transfer some funds from Current Account to Deposit Account to maximize interest income.**

**17.4 To receive and consider any requests for grant funding** - None Received

**17.5 To consider and agree subscribing to Parish Online Mapping Application £54 (Incl VAT) per annum with 30-day free trial** – Payment unanimously AGREED.

**17.6 To consider and agree any proposals for Parish Partnership Funding for 2024-25**  
Discussion took place; Cllrs concluded that at this juncture, there was no viable Project that was considered suitable for PP Funding this year.

**17.7 To receive and consider Draft Budget for 2024-25** – Cllr Baxter spoke to his report; Cllrs thanked DB for the Draft Budget and agreed to its adoption in principle. **ACTION:**

**CLlr Baxter to prepare final budget for agreement in January.**

- 17.8 To receive and consider RFO's recommendation for 2024-25 Precept**  
Currently £3600, CLlr Baxter recommended increasing the annual Precept to £3800, representing a 6% increase. **ACTION: Figure to be formally agreed in January once the Tax-base has been confirmed.**
- 17.9 To discuss and agree replacement Noticeboard at Mill Road**  
CLlrs unanimously AGREED to replace the dilapidated Noticeboard on Mill Road – **ACTION: CLlr Stapleton to collage prices for presentation at January Meeting.**
- 17.10 To discuss and agree any funding for bench at Mill Road and part funding options NTCA.** CLlrs Unanimously AGREED to use Section 137 Funds to part-fund a recycled plastic bench in Mill Road, adjacent to the little library; Costs are estimated £600 - £800. CLlr Baxter to liaise with the CA to agree order and confirmation of costings to be agreed at January meeting.
- 18.0 To note any correspondence received:**  
NALC and Norfolk PTS Bulletins; NCC Updates; NWL Liaison Group; CAN Newsletters; email around 'Transport Desert'; email from Transport East around 'Transport Desert'; emails from Breckland Committees; emails from NCC Planning; Register of Elector updates; email from Electoral Services; email from Electoral Services; email from members of the public around fly-tipping; email from George Freeman around flooding.
- 19.0 Urgent Business – to consider any issues raised by Councillors that the Chairman considers to be urgent – Nothing raised.**
- 20.0 To confirm the date and time of the next ordinary Parish Council Meeting**  
**Tuesday 9<sup>th</sup> January 2024 - 7.30pm at North Tuddenham Village Hall**  
**Call for Sites Public Meeting - Tuesday 28<sup>th</sup> November 2023 – 6.30pm both at the Village Hall**

The meeting closed at 21.47 with no further matters arising.

Clerk to North Tuddenham Parish Council: [clerk.norhtuddenham@gmail.com](mailto:clerk.norhtuddenham@gmail.com)

<https://north-tuddenham-parish-council.norfolkparishes.gov.uk/>