



***Minutes of the North Tuddenham Parish Council meeting held
on Tuesday 8th September 2020 at 7.30pm via remote meeting
platform***

Present: Cllrs Stapleton (Chairman), Baxter (Treasurer), Blake (Part), and Harding; Clerk, Mike Smith and Will Aylett (Guests) and 2 members of the public.

1. Chairman's Opening Remarks

The Chairman welcomed all to the meeting.

2. Apologies for Absence

Cllr Williams – Work Commitments – **NOTED** and **ACCEPTED**

Cllr Blake - can only be in attendance for a short period because of family commitments – **NOTED** and **ACCEPTED**

Cllr Phillips – **NOTED** and **ACCEPTED**

Cllr Daphne Blyth – It was **NOTED** that it is unlikely that Cllr Blyth will be able to attend any further Parish Council meetings in her role as Member; – Chairman to contact Cllr Blyth, and Clerk to undertake steps to fill any potential vacancy.

3. Declarations of Interest

Cllr Stapleton – Recycling Project – **NOTED**

Cllr Blake – Church – **NOTED**

4. Public Session –

Traffic in Low Road East – this issue was reported by Cllr Blake in response to parishioners' concerns. This matter was discussed, and it was **NOTED** that traffic flow may be exacerbated by upgrading works to the A47 in the future but that this already formed part of the actions between the A47 Working Group and NCC and Highways England. Cllr Blake also highlighted ongoing business traffic visiting a residential property on this road. It was **NOTED** that planning consent for the business to operate from said premises was now expired. It was unanimously **AGREED** that Cllr Blake approach these residents to discuss, reporting back at the next meeting.

5. To approve the Minutes of Previous Meetings

5.1 Minutes of the meeting held on 14th July 2020 were read and unanimously **AGREED** as a true and accurate record of events and will be signed by the Chairman after the meeting.

6. To consider matters arising from Minutes of Previous Meetings not considered on this Agenda – None NOTED

7. To receive any District and County Councillors' Reports

None tendered

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8. To receive a report on the A47 Dualling Plans and North Western Link Road, and the meeting held with Highways England and Norfolk County Council – Mike Smith/Andrew Harding

The report from the Meeting with NCC Highways/HE on 4th August was circulated to Cllrs ahead of the meeting and this report is available on the website for public viewing. It was confirmed that Mike Smith would kindly continue to lead the Parish Council Working Group on this project. It was **PROPOSED** by Cllr Harding that a designated Cllr work under the remit of the Working Group to facilitate the bid to reduce speed limits within the village and lobby for a bus service. Cllr Harding offered to undertake this task with one other and this was unanimously **AGREED**. Cllr Harding to approach Cllr Williams regarding working with him on this. Cllr Harding asked Cllrs to **NOTE** that Cllr Borrett had already written to NCC in support of speed reduction plans for North Tuddenham and that he would continue to liaise with NCC directly to ensure progress on this matter. He also asked Cllrs to **NOTE** that he was happy to contact the bus operators from the contact details supplied by NCC regarding a bus service for the village.

Mr Smith also confirmed that he had spoken with Cllr Hawker from Hockering Parish Council with a view to working collaboratively on speed management issues, pressing for an underpass for Fox Lane to remain in the plans, and lobbying for consolidated plans for Poppy Wood Junction, and bus routes.

It was also suggested that any speed-related incidents be collated in response to Cllr Borrett's request for lobbying for speed reduction. Requests to parishioners to be made via the community Facebook page and in the next edition of The Mardle.

All **NOTED** and **AGREED**.

The Chairman tendered a vote of thanks to Mr Smith for his continuing hard work on this issue – **NOTED**.

Cllr Blake left the meeting at 8.31pm.

9. St Mary's Tower – Update

Mr Smith summarised the recent events in relation to the works which have been delayed because charities are yet to confirm decisions to fund. One verdict is expected this month with the other not anticipated until November. Mr Smith confirmed that he was currently looking at alternative funding options. He shared that both Historic England and the building contractor have concerns surrounding this delay. An alternative is to begin work to stabilise the buttresses initially, pending further news on funding. Mr Smith's report was **NOTED**.

Mr Smith left the meeting at 8.45pm

10. The Common – Update

The Chairman confirmed that weed control work and bramble clearing had continued. Three trees have blown down in the recent winds and require clearing. With regular volunteers out of action, the Chairman asked if there could be a note to ask for other volunteers to help with this. **NOTED**.

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A member of the public asked to speak at this point – the Chairman granted permission. It was reported that there had been some issues with dogs running loose on The Common, causing problems with other dog walkers. It was **AGREED** that Cllr Harding draft two warning notices for display at each entrance, asking dog owners to exercise consideration. The report was **NOTED**.

11. Village Recycling Project – Update

The Chairman reported that recycling was underway with three volunteers returning and working with social distancing measures.

The Treasurer asked Cllrs to **NOTE** that the new bank account was still not open for recycling credits, and that he had again contacted Barclays earlier in the day to pursue this.

Cllr Harding asked for confirmation as to who the bottle bank credits were paid; Cllr Baxter confirmed that these were received by the Parish Council.

12. Highways Matters

The Clerk confirmed that she had contacted the Highways' Rangers but had to date, not received a response. All matters raised at the last meeting have been reported to NCC. It was **AGREED** that the Clerk contact Bill Borrett to try and instigate a response from Highways Engineers if still outstanding.

New matters for consideration include:

Gulleys on Low Road East need clearing

Pothole in Low Road West

13. To note planning application outcomes

- 13.1 3PL/2020/0616/HOU** – Siting of timber framed garden building for use as home gym, Hollow Oak House, Elsing Road, North Tuddenham - **APPROVED**

14. St Mary's Flag Competition

14.1 To receive update on St Mary's Flag Competition

The Chairman read aloud an update from Mrs Baldwin

14.2 To review expenditure for project to date against budget

The Treasurer **NOTED** that whilst there was no accurate spend to date information, Mrs Baldwin had assured him that it would be within the £170 budget.

14.3 To review and agree final plans for completion of flag and installation of flagpole

It was **AGREED** that the prizes of Amazon vouchers be purchased, and that the Chairman consolidate final costing for flagpole ahead of the next meeting.

15. Battle of Britain Celebrations

15.1 Update on plans for September celebratory event in lieu of cancelled VE/VJ Commemoration

Mrs Baldwin's report was read aloud; there are currently only a few tickets remaining. It was confirmed that a Risk Assessment would be needed for the children's Treasure Hunt – **NOTED**.

15.2 Update on expenditure against £500 grant funding

Currently within £500 spend-limit

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16. Finance

16.1 To receive and consider current Bank balances

Current Account - £7696.15 – **NOTED**

Savings Accounts - £646.36 - **NOTED**

16.2 Payments made since the last meeting - **NOTED**

Payee	Details	Amount	Cheque No
St Mary's Church	Grass Cutting	£500.00	450
V. Hunt	Covid-19Support Grant Payment – 2 – replaces cancelled Chq 446	£500.00	451
Mike Smith	Print costs for Mardle	£ 28.00	452

16.3 Receipts since last meeting - £0.46p interest on savings account - **NOTED**

It was also **NOTED** that an invoice for the second PC web domain name was expected for £27.98; it was **AGREED** that this should be renewed with option to review in a years' time.

16.4 To receive and consider any requests for grant funding

16.4.1 St Mary's Church – grant paid – see above.

16.4.2 North Tuddenham Village Hall – no details received in respect of Village Hall accounts; it was **AGREED** that this application should not be considered further until this supporting evidence was available.

17. Website

17.1 To receive a report on requirements to comply with Public Sector Bodies (Websites and Mobile Applications) (No2) Accessibility Regulations 2018 for 23rd September 2020

The Chairman invited Mr Aylett to address the meeting. Mr Aylett summarised his investigations in terms of North Tuddenham website compliance with these new regulations. The Accessibility Statement draft, previously circulated, was unanimously **AGREED**. This is to be posted on the site as soon as practicable. It was **NOTED** that the Parish Council would be working towards adherence to these new statutory measures and that checks undertaken by Mr Aylett had revealed that most matters were currently adequately serviced. Clerk to ensure that documents posted in future are reader-accessible. The Chairman thanked Mr Aylett for his hard work.

17.2 To consider alternative arrangements for Website Management

Mr Aylett confirmed his wish to step-down from this role; it was **AGREED** that a replacement should be sought; in the meantime, the Clerk to work with Mr Aylett to ensure the site is maintained. Mr Aylett to forward the Clerk the website log-in details and the Chairman to seek a volunteer via Community Facebook.

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18. To note and confirm the dates of forthcoming meetings for 2020/21

10th November 2020 12th January 2021
9th March 2021 11th May 2021
13th July 2021
All 7.30pm start unless otherwise publicised.

19. To note any correspondence received

NALC Newsletters, Breckland Covid-19 updates, CAN Newsletters and NWL/A47 correspondence including Highways England;
email regarding anti-social and potentially dangerous parking along Mill Road – Clerk to contact Norfolk County Council and Safer Neighborhood team for advice.

20. Any other Business – previously notified to Chairman

Community Speed Watch – request to establish a Speed Watch Team has been received. Clerk to contact Safer Neighbourhood Team and investigate viability.

21. To confirm the date and time of next meeting

Tuesday 10th November 2020 at 7.30pm – Medium to be confirmed.

The meeting closed at 9.33pm with no further matters arising.

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