



**Minutes of the meeting of North
Tuddenham Parish Council
Held Tuesday 11th January 2022
at 7.30pm**

**In attendance: Cllr Stapleton, Cllr Harding, Cllr Baxter, Cllr Phillips (part)
and 4 members of the public)**

1.0 Chairman's Opening Remarks

Cllr Stapleton welcomed all to the meeting and everyone a Happy New Year.
In light of the recent increase in cases of Covid-19, Cllr Stapleton reminded the meeting that the services of 'Tudd Buds' were still available.

2.0 Apologies for Absence

Received and accepted from Cllr Williams and Cllr Blake; The Clerk's absence was noted and accepted. Breckland District Cllr Bambridge also tendered his apologies.

3.0 Declarations of interest

Cllr Stapleton declared an interest in the recycling project
Cllr Phillips declared an interest in Item 15.2

4.0 Presentation of Norfolk Lieutenancy Covid 19 Memorial Plaque by Alex Bartram

Alex Bartram was welcomed to the meeting; the official presentation took place. AB summarised the rationale behind the award and its purpose in recognising the efforts of rural communities in supporting one another during the pandemic. **ACTION:** Clerk to circulate details and picture for inclusion on social media, website and The Mardle. The Chairman thanked Alex for her attendance.

5.0 Public Session

No comments raised.

6.0 To approve the Minutes of Previous Meetings

- 6.1 To approve the Minutes of the Extraordinary Meeting held on 8th December 2021 –**
Minutes were read and agreed as a true and accurate record of proceedings and were signed by the Chair.
- 6.2 To approve the Minutes of the Meeting held on 22nd September 2021**
Minutes were read and agreed as a true and accurate record of proceedings and signed by the Chair.
- 6.3 To consider matters arising from minutes of previous meetings not considered on this Agenda –** Nothing raised

7.0 To receive any District and County Councillors' Reports
No Cllrs present

8.0 To receive any update on the A47 Dualling Plans and North Western Link Road – Mike Smith – Ex Officio/Cllr Harding
MS delivered his report – See Appendix 1 below.
Additional comment was made about the extension of the 50mph limit from Lyng around

Poppy Wood past the dangerous exit from Fox Lane and into North Tuddenham village. It was **NOTED** that 50mph was still excessive but was a positive step

- 9.0 To receive the Report of the North Tuddenham Community Association - Pat Baldwin**
Cllr Stapleton and Cllr Baxter gave a brief overview and key was Father Christmas! The Village Festival is upcoming.
- 10.0 To receive the Report of St Mary's Church Tower Project Group and North Tuddenham Festival – Ex-Officio – Mike Smith**
See Appendix 1 Below
- 11.0 To receive the Report of The Common Volunteers Group – Cllr Stapleton**
- 11.1 To discuss the requisites for adequate Insurance Cover via PC Zurich policy and to consider any additional cover requirements if not provided via specialist provision**
Volunteers have previously had their own insurance cover, paid for by the PC. The RFO has examined the consequences of staying with the current insurers and the need for further formalization of committee membership and Trustee appointments. Further investigations with the PC's current cover with Zurich would provide Public and Employer Liability, subject to satisfactory Risk Assessments and the proviso of no chain-saw use. This work must be undertaken by an approved contractor with appropriate evidence of cover provided in advance. The Clerk has shared this with Mr Pummell and a meeting with the Volunteers group and members of the Parish Council was proposed to formally discuss proposed Risk Assessments and policies, ahead of cover under the Zurich policy. **ACTION:** Clerk to share Zurich Policy documents with Mr Pummell ahead of meeting. Cllr Harding to update The Commons Risk Assessment. It was unanimously **AGREED** that **No work must be undertaken until Risk Assessments agreed and signed and risk added to PC policy.**
- 11.2 To consider and agree any necessary works to alleviate potential slip hazards and wet areas on The Common – See Item 11.3**
- 11.3 To agree formation of a working party to repair potholes on The Common car park**
Cllr Stapleton confirmed that work to alleviate slip hazards and potholes had now been undertaken.
- 12.0 To receive the Report of the Village Recycling Project – Cllr Stapleton**
JS confirmed that recycling was ongoing but more volunteers are required. He reiterated the benefits to the Parish of the recycling project.
- 13.0 To consider and agree on actions to formally recognise a long-serving community volunteer.**
Cllr Stapleton is proposing to talk to a family member to discuss taking this forward. Potential presentation dates were discussed. The potential of creating a North Tuddenham Community "Tudd Buds" volunteer recognition award was discussed, which could be awarded annually or as required. **ACTION:** JS to talk to a family member
- 14.0 Highways Matters**
- 14.1 SAM2 Report – Cllr Harding AH Confirmed all was running well.**
- 14.2 To discuss any further options to mitigate speeding problems and potential to engage with Road Safety Community Fund Scheme - Deferred**
- 14.3 To consider any other Highways matters arising**
Issues with Pot Holes are ongoing. White lines at junctions also need repainting.
ACTION: Clerk to report and Cllr Harding to encourage residents to report to Highways using "what 3 words" App.
- 15.0 To receive and consider any new planning applications and outcomes**
- 15.1 3PL/2021/1658/HOU Demolition of existing rear conservatory, proposed two storey extensions to side, and single storey extension to rear, including detached garage to front – The Acorns, Low Road, North Tuddenham. It was unanimously AGREED to support this application. ACTION:** Clerk to submit comment.
- 15.2 3PL/2021/1586/F Continued use of garage for commercial storage – Wisteria Barn,**

Low Road, North Tuddenham : It was unanimously **AGREED** to object to this application on the following grounds:

1) The Initial Planning Application Ref: 3PL/2016/CU – Wisteria Barn, Low Road, North Tuddenham NR20 3DQ expired in 2018 and was originally a Temporary Change of Use - the applicant continued to operate his business from the premises after this expiry. The PC would like some consideration of this quite lengthy breach of permission to be made in the process of decision making.

2) Whilst there are stipulated provisions for parking of cars, this is reportedly exceeded on occasions. There are also concerns regarding the logistics of lorries and vans turning in the road.

3) Concerns around number of deliveries.

ACTION; Clerk to submit comment

15.3 To note any Planning Outcomes

3PL/2021/1392/HOU – Hazeldene. Low Road. North Tuddenham – APPROVED

FUL/2021/0061 - APPROVED

16.0 Norfolk Lieutenancy Covid 19 Memorial Plaque

16.1 To discuss and agree a suitable site for displaying the award

Unanimously **AGREED** to display award at The Lodge with the agreement of the publican.

ACTION: Cllr Harding to arrange

17.0 Finance

17.1 To receive current bank balances

Current Account - £7887.22

Deposit Account – 646.46

17.2 Payments made since last meeting

Chq No, 468 – Mr G Taylor - 170.00 – Grass Cutting

Chq No. 469 – North Tuddenham Festival Donation - £1000.00

Chq No 450 – Veronica Turner – Clerks Salary and Expenses - £577.23

No payments outstanding

17.3 Receipts since last meeting - None

17.4 To receive and consider any requests for grant funding – No applications made.

18.0 Insurance

18.1 To consider and agree draft Risk Assessment for Phone Box, Mill Road and maintenance schedule for adoption, and agree inclusion on Insurance Policy Risk Schedule

ACTION: Cllr Harding to review and bring for formal adoption at the next meeting.

19.0 To discuss and agree to potentially holding a First Aid Refresher Course for 2022

ACTION: Mrs Karen Harding to organise first aid training for March with support from Cllr Harding.

20.0 To note any correspondence received:

Planning Enforcement letters; email from Auditor; emails from Zurich; Email from NCC regarding 50mph speed limit – NT to Hockering; NALC Bulletins; NCC Updates; NWL Liaison Group; CAN Newsletters; Email from Information Commissioners Office; email from BDC – Flooding; email regarding Transport Strategy – public consultation; email from ICO; emails from BDC Elections; letter from BDC regarding Local Plan; electoral register updates - NOTED

21.0 Urgent Business – to consider any issues raised by Councillors that the Chairman considers To be urgent

North Tuddenham Parish Charity – Trustee membership was discussed **ACTION:** JS to liaise with Clerk to determine better understanding of Trustee membership. To add to next agenda.

Internal Auditor – New Officer to be identified. **ACTION:** Clerk to explore and refer to RFO.

22.0 To confirm the date and time of the next ordinary Parish Council Meeting

Tuesday 8th March 2022 – 7.30pm – North Tuddenham Village Hall

APPENDIX 1

Report by Mike Smith (Ex-Officio)

Agenda Items 8 and 10

Tower Project

Contractors resumed repair work last week, but cold weather making it dangerous to walk on scaffolding and difficult to do outside work on walls, windows, louvres etc. Will be concentrating on finishing internal staircase.

Piling and anchoring should begin in February. The 16 piles which will be driven 11 metres into the ground next to the buttresses will displace a huge quantity of earth. While the topsoil will be relocated on site as consecrated earth, the majority of the subsoil which is a mixture of thick clay and flints will be relocated off site. Await permission from Diocese.

Target date for project completion late March early April.

North Tuddenham Festival

Thank you for the kind donation of £1000. Received 3 other donations from local people.

Working party consists of MJS, Adrian O'Dell and Angela Hook

Have identified and booked singers for Friday evening's Music Alive and Sunday's outdoor Community Bonfire celebration.

Confirming speakers support staff and activities requirements for the other sessions. Will update via Mardle and Facebook regularly.

Highways

Local

Good news about extended 50 mph limit from Lyng around Poppy Wood past dangerous exit from Fox Lane and into North Tuddenham village.
(Realise that 50 mph is still too fast but it's a start.)

A47 & NWL

A47 proposals still being discussed by HM Planning Inspectorate. Ends February.

Ongoing issues regarding layouts of Wood Lane and Norwich Road (Blind Lane) junctions, plus access to Food Hub.

Made formal representation about my overall concerns which were addressed at last Local Liaison Group Meeting. Good meeting. Thanked by Chairman.
Please refer to LLG minutes for more info.

Discussions of traffic flows and congestion if the NWL doesn't happen (*personally I think this is unlikely*). Minor roads affecting Ringland, Weston Longville and Easton parishes are particularly vulnerable.

Congestion around Longwater Lane intersection raised, but not discussed at any length. Subject of another working party.

Clerk to North Tuddenham Parish Council: clerk.norhtuddenham@gmail.com

<https://north-tuddenham-parish-council.norfolkparishes.gov.uk/>