



## North Tuddenham Parish Council

### MINUTES OF THE EXTRAORDINARY PARISH COUNCIL MEETING HELD 24<sup>TH</sup> MAY 2022 AT 7.30PM at NORTH TUDDENHAM VILLAGE HALL

**Present:** Cllrs Stapleton, Harding, Baxter and Cllr Williams – Clerk and 2 members of the Public

#### 1.0 Chairman's Opening Remarks and welcome

The Chairman opened the meeting and welcomed all to the Extraordinary meeting of North Tuddenham Parish Council.

#### 2.0 Apologies for Absence – Apologies received and accepted from Cllr Blake and Cllr Phillips

#### 3.0 Declarations of interest – No conflict with Agenda Items

#### 4.0 Public Session

MS attended the meeting as representative of the North Tuddenham Festival and delivered a verbal report around the success of the recent fund-raising event; **ACTION: MS to circulate report to Cllrs after the meeting.** The narrative summarised salient points and attendance numbers across the weekend which raised just under £900. Whilst attendance was a little disappointing, with sadly only 20% of village residents present, Mr Smith reported that the Parish Council Grant had largely covered the cost of the hog roast and provision of toilet facilities which had potentially represented the gravest risk of loss. Positively, larger numbers of tickets were sold outside of the Parish.

MS confirmed that receipts and profit and loss records are available for the RFO to view if required.

MS also confirmed that monies raised were earmarked for future restoration of the West Window.

Work to restore the Church Tower is nearly complete with an estimate for completion around the end of July.

The Chairman thanked MS for his Report and for the hard work undertaken by the whole Committee.

#### 5.0 Councillor Vacancy

##### 5.1 To receive and discuss an application for the Casual Vacancy at North Tuddenham

**Parish Council [Previously circulated]** – Discussion took place around the application and a brief informal interview of the candidate was undertaken.

##### 5.2 To receive and vote to nominate Deborah Hall

Cllrs voted unanimously to appoint Deborah Hall to the Co-opted vacancy. All Cllrs welcomed DH to the Council. Declaration of Acceptance of Office and DEX to be signed after the meeting. **ACTION: Clerk to forward to Electoral Services.**

##### 5.3 To discuss and agree Cllr Induction Training for new Councillor

###### 5.3.1 NALC – No dates currently available – Member rate £60.00

Norfolk PTS – Dates available June and July – Non-Member rate £55.00 – DH confirmed that she was unavailable to attend any of the proposed dates; discussion took place around the importance of professional development for all serving Cllrs and the Clerk. Councillors **AGREED** unanimously to arrange training for Cllr Hall and to investigate the feasibility of group training

(possibly hybrid to allow all to attend) in the Autumn. **ACTION. CLERK to explore prices and options with both training agencies and update at September meeting.**

## 6.0 Finance

### 6.1 To receive current account balances

**8169.95 Current Account**

**646.48 Deposit Account**

Bank reconciliation passed to Clerk for review and signing.

### 6.2 Payments since last meeting and to agree proposed payments – ALL AGREED

Payee	Amount	Details	Cheque No
<b>Dandis Ltd</b>	£54.00	Village Flag	<b>100478</b>
<b>NARS</b>	£100.00	Donation for First Aid Training Courses	<b>100479</b>
<b>NALC</b>	£148.62	Yearly Subscription	<b>100480</b>
<b>Zurich</b>	£432.06	Annual Ins Premium	<b>100481</b>
<b>Mr A Mobbs</b>	£39.99	Replacement Road Safety Mirror Glass	<b>100482</b>

### 6.3 Receipts since last meeting

First Precept payment - £1600

0.02p Interest – Deposit Account

### 6.4 To receive and consider any new requests for Grant Funding – No new applications Received.

**Community Association** – It was **NOTED** that at the meeting of 8<sup>th</sup> March 2022 – Minute Ref: 17.4.2 - £200 grant funding was earmarked for Jubilee Celebrations organised by the Community Association. This payment is still outstanding and will be made pending evidence of expenditure.

**PCC** - It was also **NOTED** that an outstanding sum of £500 grant funding earmarked for grass cutting and grounds maintenance of the Church Yard at St Mary's was also pending as agreed at the Meeting of 8<sup>th</sup> March 2022 – Minute Ref: 17.4.1

### 6.5 To receive, consider and agree Year End Accounts for 2021/2022

**Annual Receipts and Payments for year-end 31.3.22 NOTED**

The RFO circulated his Report and narrated the main areas of NOTED for Councilors' information.

Cllr Baxter **PROPOSED** that the accounts were adopted; **SECONDED** by Cllr Stapleton; unanimously **AGREED. ACTION: Clerk to share on Website**

### 6.6 To agree a date to hold an Extraordinary Meeting to agree the AGAR

7.30pm Tuesday 28<sup>th</sup> June 2021 – North Tuddenham Village Hall

## 7.0 Urgent Business – to consider any issues raised by Councillors that the Chairman considered Urgent

Overgrown verges and overhanging branches – **ACTION: Clerk to Report to Norfolk County Highways**

Bin collection issues – **ACTION: Clerk to defer to Cllr Borrett if issues continue**

## 8.0 To confirm the date and time of the next ordinary Parish Council Meeting

– **Tuesday 12<sup>th</sup> July 2021 at 7.30pm**

**Meeting closed at 20.46hrs**