



# NORTH TUDDENHAM PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON 11<sup>TH</sup> JULY 2023 AT 7.30PM AT NORTH TUDDENHAM VILLAGE HALL

### ATTENDEES – 2 members of the public

Cllr Jonathan Stapleton - Chair	Cllr Andrew Harding – Vice Chair	Cllr David Baxter - RFO
Cllr Christine Blake	District Cllr Gordon Bambridge	Clerk – Vicky Turner

No	Item	Action
	The Meeting opened at 7.31pm	
1.0	1.0 Chairman's Opening Remarks	
	The Chair welcomed all to the meeting.	
2.0	2.0 Apologies for Absence	
	Apologies received and accepted from Cllrs Philips, Hall and Williams	
3.0	3.0 Declarations of Interest	
	No new declarations of Business Interest made; conflict noted for Cllr Stapleton in regards to Item 15.2	
4.0	4.0 Public Session	
	<ul style="list-style-type: none"> <li>Mr Aylett confirmed that he continues to undertake checks on the defibrillators in the village. It was confirmed that all 3 were already registered on the national database.</li> <li>No further matters raised by the public gallery.</li> </ul>	
5.0	5.0 To approve the Minutes of Previous Meetings	
5.1	5.1 To approve the Minutes of the Extraordinary Meeting held on 15 <sup>th</sup> June 2023 – The Minutes of the meeting held on 15 <sup>th</sup> June were read and <b>AGREED</b> as a true and accurate record of events and signed by the Chair	
5.2	5.2 To consider matters arising from minutes of previous meetings not considered on this Agenda Cllr Baxter asked Cllrs to note that despite contacting the Internal Auditor, there had been no reply to date to clarify matters raised around her findings at the meeting on 15 <sup>th</sup> June. Cllr Harding confirmed that he had now reviewed the policies shared at the meeting in May and that he <b>AGREED</b> with all changes and updates.	
6.0	6.0 District and Country Councillors' Reports	
	Cllr Bambridge attended the meeting and delivered a report to the meeting. Points of Note: <ul style="list-style-type: none"> <li>Cllr Bambridge is no longer a BDC Cabinet Member</li> </ul>	

11<sup>th</sup> July 2023 Clerk to North Tuddenham Parish Council: [clerk.northtuddenham@gmail.com](mailto:clerk.northtuddenham@gmail.com)

<https://north-tuddenham-parish-council.norfolkparishes.gov.uk/>



	<ul style="list-style-type: none"> <li>• Cllr Bambridge confirmed the High Court decision to deny the appeal for the A47 upgrade subject to final appeal.</li> <li>• Local Plan consultation around the siting of a new town adjacent to Bintree, Billingford and North Elmham was noted and discussed. If this passes the next stage of the process, a meeting will be held and a representative from NTPC will be invited to attend.</li> <li>• Call for Sites – Cllr Bambridge confirmed that Breckland must consider all comments made during the consultation process. A second consultation will be undertaken involving both the public and the Parish Council for comment and feedback. Cllr Bambridge encouraged those with any particularly strong feelings to contact George Freeman MP during the process</li> </ul> <p>He encouraged the Parish Council to hold a meeting around the Call for Sites ahead of the second phase to give opportunity to review the sites put forward in the Parish, take a collective public view and feed this, and the official Parish Council comment in to the process.</p>	
<b>7.0</b>	<b>To receive any update on the A47 Dualling Plans and Northwestern Link Road – Mike Smith – Ex Officio/Cllr Harding</b>	
	Mr Smith delivered his report to the meeting. <b>NOTED.</b>	
<b>8.0</b>	<b>To Receive the Report of the North Tuddenham Community Association</b>	
<b>8.1</b>	Cllr Baxter summarised the recent activities of the Community Association- <b>NOTED</b>	
<b>8.2</b>	<b>To receive any update around recruitment campaign for additional Tud Buds</b> – Cllr Harding confirmed that one new recruit had joined Tud Buds. <b>ACTION:</b> <b>Clerk and Cllr Harding to extend recruitment over the summer recess.</b>	AH/CLERK
<b>8.3</b>	<b>To acknowledge the recent receipt of a Community Award to Mike Smith -</b> Official votes of thanks and acknowledgement were made to both Mike Smith and Adrian O'Dell for their recent community servant accolades. <b>ACTION:</b> <b>Clerk to write official letter of thanks to both.</b>	CLERK
<b>9.0</b>	<b>To receive the Report of St Mary's Church PCC Ex-Officio – Mike Smith</b>	
	Mr Smith delivered his report to the meeting – <b>NOTED.</b> Upcoming Church Fayre was <b>NOTED</b> and MS confirmed that the Community Association had agreed grant support for this event.	
<b>10.0.</b>	<b>To receive the Report of The Common Volunteers Group – Cllr Stapleton</b>	
	Cllr Stapleton confirmed that much of the work for the season had been concluded. Cllrs noted that goldfish had disappeared from the pond. It was also noted that there had been reports that the dog waste bin at The Common had been overflowing. Discussion around whether a bigger bin could be provided took place. Cllrs <b>AGREED</b> to investigate a larger bin capacity and budget circa £150 to include bin and fittings; this is provisional only and would need formal agreement at the next meeting. The car park has been resurfaced and levelled; thanks to Cllr Stapleton for undertaking this work.	



10.1	To receive any update on acceptance and agreement of revised Risk Assessment and Volunteer Policy for Commons' Volunteers – Still outstanding – ACTION: Cllr Stapleton to check with Barry Pummell.	JS
11.0	To receive the Report of The Village Recycling Project – Cllr Stapleton	
	Cllr Stapleton confirmed that the project continued well and that a further load of metals were ready to be collected; Cllrs also heard that a glass and textile credit had recently been received amounting totalling 246.15.	
12.0	To consider and agree and further proposals around Community Service Award – Cllr Stapleton	
	Cllrs <b>AGREED</b> that this should be an annual award given to a deserving member of the local community and be known as the Barry Pummell Community Award. JS proposed a budget of £150- AH Seconded, all <b>AGREED</b> , noting additional costs would be required for annual update. <b>ACTION: JS to complete.</b>	JS
13.0	To agree wording for the QEII Commemorative Tree Plaque – Cllr Harding	
	Cllrs <b>AGREED</b> the draft wording previously shared via email by Cllr Harding - <b>Queen Elizabeth 21.4.1926 – 08.90.22</b> – Budget <b>AGREED</b> at a cost of £35.83 excl VAT and delivery. <b>ACTION: AH to complete</b>	AH
14.0	Highways Matters	.
14.1	To receive data from SAM2 Device – Cllr Williams – No data submitted to Clerk. <b>ACTION: Clerk to add to September agenda to discuss alternative arrangements.</b>	CLERK
14.2	To note that the application to consider relocation of dog bin from the Top of Mill Road to verge near the Phone Box as denied, and to consider and agree an alternative location. <b>ACTION: Clerk to submit alternative 'What Three Words' Location at Low Road junction to Highways</b>	CLERK
14.3	To consider correspondence from Cllr Harding regarding 'Transport Desert' in North Tuddenham and agree any further actions around Bus Services Cllr Harding referred to previously shared correspondence with Norfolk County Council about the lack of provision of public transport to and from the village. Cllrs were thrilled to learn of his successful negotiations with Nicky Park that have secured a bus service on a Tuesday and Friday to Dereham via Konect Bus Service 18. Cllr Harding stressed the imperative need for residents to make use of the service in order that it is preserved. He confirmed that there would be a flat fare of £2 with Concessionary Passes accepted. Cllrs confirmed their thanks to Cllr Harding for achieving this service. <b>ACTION: Clerk to share timetable on social media and website and forward to Mike Smith for insertion in The Mardle. Cllr Harding to formally write letter of thanks to Nicky Park.</b>	CLERK/AH
14.4	To consider any other Highways matters arising Various potholes were noted and to be reported by the Clerk. General discussion took place around the poor state of repair of roads and signage in	

11<sup>th</sup> July 2023 Clerk to North Tuddenham Parish Council: [clerk.northtuddenham@gmail.com](mailto:clerk.northtuddenham@gmail.com)

<https://north-tuddenham-parish-council.norfolkparishes.gov.uk/>



	the village in general. <b>ACTION: Cllr Harding to draft a letter to Highways requesting a visit by a Highways Engineer to view the issues in person. AH to CC Cllr Bambridge and Borrett.</b>	AH
<b>15.0</b>	<b>To receive and consider any new planning applications and outcomes</b>	
<b>15.0</b>	No applications or outcomes to report	
<b>15.1</b>	<b>To receive any update around Breckland Call For Sites initiative in North Tuddenham - Cllr Hall – See Item 6.0 above</b>	
<b>16.0</b>	<b>To consider the publication Cllr Contact details and photos on PC Website</b>	
<b>16.1</b>	– All Cllrs <b>AGREED</b> to this - <b>ACTION: Cllrs to submit pictures and email addresses to Clerk</b>	ALL
<b>17.0</b>	<b>Finance</b>	
<b>17.0</b>	<b>To receive current and deposit account balances - NOTED</b> Current Account – 8450.90 Deposit Account – 649.24	
<b>17.1</b>	<b>Payments made since last meeting including S137 Payments - NOTED</b> Chq No 100535 587.42 – V Turner – Salary and Expenses Chq No 100533 206.34 – NALC Subs and Website Hosting Chq No 100529 55.00 – Norfolk PTS Subs Chq No 100532 £465.22 – Zurich Insurance Premium Chq No 100531 – HMRC – Clerk's PAYE	
<b>17.2</b>	<b>Receipts since last meeting - NOTED</b> 15.05.23 – Wood Sales – 50.00 – Current Account 05.06.23 – Deposit Account Interest – 1.35	
<b>17.3</b>	<b>To receive and consider any requests for grant funding – None Received</b>	
<b>17.4</b>	<b>To confirm the actioning of the Internal Auditor's recommendations for 2022-23 – Cllr Baxter summarised the addendum shared at the last meeting around actions raised by the Internal Auditor; discussion took place and those actions not already actioned will be undertaken asap. ACTION: Clerk to email IA to confirm and acknowledge.</b>	CLERK
<b>17.5</b>	<b>To consider and agree any proposals for Parish Partnership Funding for 2024-25 – defer to next meeting – ACTION: Clerk to list on next agenda</b>	CLERK
<b>18.0</b>	<b>To note any correspondence received - NOTED</b>	
<b>19.0</b>	<b>Urgent Business – to consider any issues raised by Councillors that the Chairman considers to be urgent – No further matters raised.</b>	
<b>20.00</b>	<b>To confirm the date and time of the next ordinary Parish Council Meeting Tuesday 12<sup>th</sup> September 2023 - 7.30pm - Village Hall</b>	

The meeting closed at 10.15pm