**NORTH TUDDENHAM PARISH COUNCIL**

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| **MINUTES OF THE MEETING HELD ON 12th September 2023 AT 8.00pm**  **AT NORTH TUDDENHAM VILLAGE HALL** | | | | | |
| **ATTENDEES – 24 members of the public** | | | | | |
| Cllr Jonathan Stapleton - Chair | | Cllr Andrew Harding – Vice Chair | | Cllr David Baxter - RFO | |
| Cllr Christine Blake | | District Cllr Gordon Bambridge | | Clerk – Vicky Turner | |
| **No** | **Item** | | | | **Action** |

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|  | The Meeting opened at 8.00pm |  |
| **1.0** | 1. Chairman’s Opening Remarks |  |
|  | The Chair welcomed all to the meeting. |  |
| **2.0** | **Apologies for Absence** |  |
|  | Apologies received and accepted from Cllrs Philips and Williams |  |
| **3.0** | **Declarations of Interest** |  |
|  | No new declarations of Business Interest made; conflict noted for Cllr Stapleton in regard to Item 8.3 |  |
| **4.0** | **Public Session** |  |
|  | No matters raised. |  |
| **5.0** | **To approve the Minutes of Previous Meetings** |  |
| **5.1** | **To approve the Minutes of the Meeting held on 11th July 2023** – Subject to changing an inaccuracy in Minutes 14.07/23 Item 3.0 - from 15.1 from 15.2, the Minutes of the meeting held on 11h July 2023 were read and **AGREED** as a true and accurate record of events and signed by the Chair. |  |
| **6.0** | **Matters Arising** |  |
|  | No matters arising |  |
| **7.0** | **Highways Matters** |  |
| **7.1**  **7.2**  **7.3** | **To receive the report of Cllr Harding around meeting with Highways Engineers** – Cllr Harding delivered a summary around a recent meeting held between himself, Cllr Stapleton and representatives from the Highways Department. After a village walk-around, conversations concluded there was very little budget remaining to improve on the quality and longevity of repairs to roadways and signage in the area**.**  Highways Engineers confirmed that the re-surfacing of Main Road was scheduled for next year. Cllrs encouraged residents (volunteers identified) to take an area of the village and survey to ensure that new defects were swiftly spotted and notified to the Clerk for reporting.  **To note any new Highways Matters needing attention –** No new matters raised. |  |
| **8.0** | **To receive and consider any new planning applications and outcomes** |  |
| **8.1**  **8.2**  **8.3** | **To receive and consider any new planning applications -** None  **To note any planning outcomes -** None  **To agree any resolutions resulting from outcome of Public Meeting including any need for further public consultation ie Surveys/Future Meetings**  Cllrs confirmed that the prior Public Meeting had been a success in terms of numbers attending and willingness to express opinions. The comments will be collated by the clerk into a summary of discussions; it was NOTED that whilst the initial consultation phase had closed, the notes should still be submitted to the Planning Department and that the next invitation to comment would be addressed within the timescales.  It was **AGREED** that a second public meeting should be held to collate views asap. The option of compiling a Neighbourhood Plan was discussed. **ACTION: Cllr Harding to undertake research into the feasibility of a Neighbourhood Plan before the next meeting. Cllr Hall to be lead-Cllr around *Call for Sites* moving forwards.** | CLLR HARDING/  CLLR HALL |
| **9.0** | Finance |  |
| **9.1**  **9.2**  **9.3**  **9.4**  **9.5**  **9.6**  **9.7** | To receive current and deposit account balances - NOTED Current Account – £8429.25  Deposit Account – £650.98  **Payments made since last meeting including S137 Payments - NOTED**  No payments made since last meeting  **Receipts since last meeting – NOTED**  £246.15 – Recycling Credits - BDC – Current Account  **To receive and consider any requests for grant funding –** None Received To consider and agree any future projects via Parish Partnership Funding for 2024-25 –Cllrs debated potential engagement with this match-funding offer but concluded that there was no project suitable at present. It was AGREED that the Clerk should re-list in November for a final decision.To consider and agree donation for a Wreath for the Memorial at St Mary’s Church – This was unanimously AGREED with a budget of £25.00 inclusive of delivery. Clerk to order. **To consider and agree subscribing to Parish Online Mapping Application £54 (Incl VAT) per annum with 30-day free trial – see <https://www.parish-online.co.uk/>**  It was UNAMOUSLY **AGREED** that this be deferred until the next meeting | CLERK  CLERK  CLERK |
| **10.0** | **To note any correspondence received** - NOTED |  |
| **11.0** | **Urgent Business – to consider any issues raised by Councillors that the Chairman considers to be urgent.** |  |
|  | No further business raised. |  |
| **12.00** | **To confirm the date and time of the next ordinary Parish Council Meeting Tuesday 14th September 2023 - 7.30pm - Village Hall** |  |