



North Tuddenham Parish Council

MINUTES OF THE MEETING HELD ON TUESDAY 9TH JANUARY 2024 At North Tuddenham Village Hall

PRESENT: Cllrs Stapleton, Harding, Baxter, Hall and Blake. District Cllr Bambridge;
Also present: Clerk and 7 members of the public.

- 1.0 **Chairman's Opening Remarks** – The Chairman welcomed all to the first meeting of the New Year.
- 2.0 **Apologies for Absence** – Apologies received and accepted from Cllr Philips.
- 3.0 **Declarations of interest**
DoI made by Cllr Stapleton and Cllr Baxter – NTCA
DoI made by Cllr Blake and Cllr Smith – NT PCC
DoI made by Cllr Stapleton in regard to Call for Sites and Recycling Project
- 4.0 **To consider the Application from Mr Mike Smith to fill the Co-Option Vacancy arising from the resignation of former Cllr Chris Williams**
 - 4.1 **Brief Presentation to the Council from Mr Smith and opportunity for questions**
Mr Smith addressed the Council around his application. Cllrs thanked him for his comments and for his application
 - 4.2 **Proposal and vote to appoint Mr Smith as a Member of the Parish Council**
Cllrs considered Mr Smith's application to fill the vacancy. The Chair **PROPOSED** that Mr Smith be co-opted to the vacancy. Unanimously **AGREED**. Mr Smith signed the Declaration of Acceptance of Office and the Chair invited Cllr Smith to join Cllrs for the remainder of the meeting. Cllr Smith to sign Pecuniary Interest Form after the meeting.
- 5.0 **Public Session**

A member of the public expressed concerns around septic tank drainage at the village hall; what was understood to be foul water, was allegedly entering the public highway and draining on to private land. Cllrs confirmed that the PC held no jurisdiction over the Village Hall which is managed via a Charitable Trust but to allay further concerns from residents, Cllrs asked the Clerk to write to the Chair of Trustees to see if there was any support that the Council could offer to expedite remedial works.

A member of the public also brought Cllrs attention to a blocked drain on Low Road which she had reported to Highways – this has been shared with the Clerk. Cllr Harding encouraged anyone else with concerns around highway defects, to report through the Highways portal – <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem> or to notify the Clerk for reporting. The residents of Low Road agreed to share details with Cllr Harding for follow-up with the Highways Engineer for the area.
- 6.0 **1st To approve the Minutes of Previous Meetings**
 - 6.1 **To approve the Minutes of the Meeting held on 14th November 2023** – The minutes of the meeting were read and agreed as a true and accurate record of events; to be signed by the Chair.
- 7.0 **To receive any District and County Councillors' Reports** – None tendered.

- 8.0 To receive any update on the A47 Dualling Plans and Northwestern Link Road – Mike Smith** – NWL is proceeding; Appeal for A47 is 16th January 2024. If the appeal is upheld, the plans will likely be modified accordingly. Cllr Smith to report run off to the NWL/A47 working party.
- 9.0 To receive any Report of the North Tuddenham Community Association - Pat Baldwin**
- 9.1 To discuss and agree any need to increase the bank of volunteers for the NCTA**
Cllr Smith – no meetings planned to date but a Quiz is planned for Easter; members are finding it difficult to ascertain what event residents really want. A general appeal For more Volunteers was made.
- 10.0 To receive the Report of St Mary's Church PCC – Mike Smith**
Cllr Smith summarised the work undertaken; some remedial work to be done on the porch and estimates are being obtained. The stipend costs continue to be a challenge; money raised has been channelled towards the repair work so there is an ongoing need to find alternative means of raising funds. The benefice as a whole has been asked to contribute around 70k this year. There is an increase of around 27%. Cllr Smith is meeting with the Vicar tomorrow to discuss.
- 11.0 To receive the Report of The Common Volunteers Group – Cllr Stapleton**
Cllr Stapleton reported that weather had prevented any further maintenance work since Autumn and that further report would be deferred until the next meeting.
- 11.1 To receive any update on acceptance and agreement of revised Risk Assessment and Volunteer Policy for Commons' volunteers – JS**
Due to ill health of volunteers, this had not been completed – Clerk to defer to Annual Parish Council Meeting
- 10.2 To receive any update around insurance liability cover for Tree Surgery and Chainsaw use on The Common – JS** – As above – to be deferred to Annual Parish Council meeting but Cllr Stapleton to continue to progress with Mr Pummell.
- 12.0 To receive the Report of the Village Recycling Project – Cllr Stapleton**
There has been little activity over the winter period, but Cllr Stapleton was pleased to confirm that there would be a credit payment upcoming.
- 13.0 To receive any update around the presentation of the Annual Community Award**
Cllr Stapleton confirmed that this had been postponed facilitating suitable date for presentation to this Year's winner.
- 14.0 Highways Matters**
- 13.1 To receive and note any data from the SAM2 and agree to any actions arising.**
The data is still awaiting download but the SAM2 is still being moved cyclically.
- 13.2 To consider any other Highways matters arising**
Various defects were reported by members of the public and these will be consolidated by Cllr Harding and passed to the Clerk for reporting.
- 15.0 To receive and consider any new planning applications and outcomes**
- 15.1 3PL/2023/1220/HOU - Refurbishment of Elevations and Rear Single-Storey Extension**
Whin Covert, Mill Road, North Tuddenham – **Cllrs unanimously AGREED to SUPPORT – Clerk to action.**
- 15.2 To note Permitted Development - Cornerstone - Elsing Road Farm, North Tuddenham, East Dereham, Norfolk, NR20 3HF (NGR: 606239, 313428) (PG/CTIL_108158_27) - Breckland District LPA** – This was **NOTED** that it was in fact Oak Farm. The upgrading of Masts was discussed. Cllrs agreed that no comments were to be submitted.
- 15.3 To note any Planning Outcomes**
3PL/2023/0996/HOU - Demolition of existing side extension and existing timber outbuildings, the erection of a single storey side extension with terrace, change to exterior render colour finish as well as the erection of an oak framed porch – Luamber,

Main Road. North Tuddenham – **APPROVED – NOTED**

FUL/2023/0007 - Land at A47 bypass waste recycling site, C489 Main Road, North Tuddenham, Dereham, NR20 3DE - Change of use from agricultural land to the open-air storage of recycled and virgin aggregates. Part retrospective erection of 4 metre high bund to screen the development – **APPROVED - NOTED**

- 15.4 To receive any update following the Public Meeting held on 28th November and to consider and agree any response to the new Call for Sites Development Strategy Consultation that runs from 8th January – 16th February 2024**

Cllr Harding asked that Items 14.4 and 14.5 be discussed together. He confirmed that opportunities to further consult with the Public and with LAs have been shared widely. The discussions and conclusions around public consultation meetings were summarised. Cllrs considered this in conjunction with the option to pursue a formal Neighbourhood Plan and a Council Blueprint (see below).

- 15.5 To consider compilation of Blueprint Planning Document v Neighborhood Plan – (Cllr Hall is attending training around Neighbourhood Planning this month.)**

Cllrs **VOTED** to support or object to the following PROPOSED sites should they become full applications:

Low Road East – Bear’s Den – All AGAINST – Cllr Stapleton abstained.

Low Road West – All AGAINST– Cllr Stapleton abstained

Elsing Road – 2 FOR – 2 AGAINST– 1 abstention – Cllr Stapleton abstained.

Cllr Harding **PROPOSED** the adoption of the draft document (previously circulated) around criteria to be used when responding to Planning Applications - **UNANIMOUSLY AGREED**; Clerk to prepare as formal document and post to website.

Formal decision around next steps to be deferred to March Meeting.

- 15.0 To discuss and agree any forward planning around continued bus service provision**

Cllr Stapleton confirmed he had used the bus and was very supportive of its continuation.

It was understood that the bus was running to time and that no further complaints had been received by the PC. Further update to be presented at next meeting.

16.0 Finance

- 16.1 To receive current account balances**

Current Account - £9278.63

Deposit Account - £ 653.25

Payments made since last meeting

Chq No: 100494 George Taylor grass cutting £200.00

Chq No: 100495 Geosphere mapping £60.00

Chq No: 100496 Breckland Council election charge £75.00

Chq No: 100497 Andrew Harding defib battery £264.00

Chq No: 100498 Vicky Turner salary/expenses £789.06

Chq No: 100499 HMRC PAYE £91.27

Chq No: 100500 Glasdon dog waste bin £194.51

D/D - ICO data registration fee £35.00

- 16.2 Receipts since last meeting**

£1080- RPA Common grant

Deposit account interest £2.27

- 16.3 To receive and consider any requests for grant funding – Nothing submitted**

- 16.4 To formally agree Budget 2024-2025 – Draft Budget** previously circulated to all Cllrs – Cllr Baxter presented a narrative around the document and Cllrs reviewed.

Cllr Harding **PROPOSED** the draft be formally adopted; – Unanimously **AGREED**

- 16.5 To formally agree Precept Request for 2024-2025 – Cllr Stapleton PROPOSED** that a Precept of £3800 be requested. Unanimously **AGREED**.

- 16.6 To receive any update around RPA Grant – Now received – see Item 16.1 above**

- 16.7 To receive costings for replacement Noticeboard for Mill Road – JS**

It was agreed that this needed replacing; defer to next meeting

- 16.8 To receive update and final funding of bench seat for Mill Road – Joint**

Funded project with NTCA – S137 – Cllr Baxter confirmed the estimate for a bench with fittings was approximately £800.00. Until the next CA meeting is held, the PC contribution cannot be confirmed. **ACTION: Clerk to defer to the next meeting.**

- 16.9 To consider and agree to renewal of membership of Norfolk NALC** – renewal of this Membership was discussed and the implication of letting the subscription lapse and Website hosting was considered. Cllr Harding **PROPOSED** that the PC retain it's Membership to ensure website hosting was secure. Unanimously **AGREED**.
- 17.0 To note any correspondence received:**
Emails and receipt from Parish On-line; emails and invoices from Norfolk PTS; NALC Bulletins; NCC Updates; NWL Liaison Group updates; CAN Newsletters; NCC Report a Problem Email; emails for George Freeman MP; email from National Highways regarding A47 upgrade legal challenge; emails from BDC Elections incl. new Electoral Roll; Emails from BDC for Consultation and Local Plan; email and invoice from Glasdon UK; application for Co-Option vacancy; email around dog barking.
- 18.0 Urgent Business – to consider any issues raised by Cllrs that the Chairman considers urgent**
Nothing raised.
- 19.0 To confirm the date and time of the next ordinary Parish Council Meeting**
Tuesday 12th March 2024– 7.30pm – North Tuddenham Village Hall

The meeting closed at 21.50 with no further matters arising.