



**North Tuddenham Parish Council
Minutes of the Meeting held on
Tuesday 12th March 2024 at
7.30pm**

Present: Cllrs Stapleton, Harding, Baxter, Hall, Smith, Philips and Blake.
Also Present: District Cllr Bambridge, V Turner (Clerk) and 20 Members of the Public

1.0 Chairman's Opening Remarks

Cllr Stapleton opened the meeting at 7.31pm and welcomed all.

2.0 Apologies for Absence – None received – All Cllrs present.

3.0 Declarations of interest and conflict with agenda items –

Cllr Stapleton – Tud Buds and Planning – see item 11.5/11.6

Cllr Blake – St Mary's PCC

Cllr Baxter – Tud Buds

4.0 Public Session – Residents reminded of time limitations of this session – See Standing Orders Section 3.

Residents raised the issue around dog fouling. **ACTION: Clerk and MS to place reminders on Community Facebook page and in The Mardle respectively.**

Poor road conditions were also discussed. **ACTION: Cllr Harding to conduct survey of whole village to identify issues; Clerk to report to NCC Highways.**

A member of the public presented a proposal to develop and produce a Neighbourhood Plan via a group of volunteers. Debate took place around this proposal with members of the public gallery making full representation; Cllrs confirmed that they had read the proposal document ahead of the meeting and thanked the spokesman for the work of all involved. It was agreed to consider this matter further under Items 11.5 and 11.6 on the Agenda.

5.0 To approve the Minutes of Previous Meetings

5.0 To approve the Minutes of the Meeting held on 9th January 2024

The Minutes of the Meeting were read and agreed as a true and accurate record of the business undertaken. **ACTION: To be signed by the Chair.**

6.0 To receive any District and County Councillors' Reports

Cllr Bambridge gave a brief summary around the timelines of the Breckland Local Plan which is still being finalised with an estimated conclusion date of approx. mid-April 2024.

7.0 To receive update on the A47 Dualling Plans and Northwestern Link Road

Cllr Smith delivered a brief resume of the A47 upgrade project, confirming that the latest Appeal had been rejected and that works to progress the plans would commence shortly. The progress of the NWL Road was continuing but slowly.

8.0 To receive reports including North Tuddenham Community Association, St Mary's PCC, The Common Volunteers, and the Village Recycling Project

St Mary's PCC - Cllr Smith spoke to his report and confirmed that the Parish Share had increased and was currently an unmanageable jump. A Grant application has been submitted for consideration.

The Common Volunteers and The Recycling Project – Cllr Stapleton spoke to his report.
Community Association – Cllr Smith spoke to his report. **ACTION: Cllr Smith to appeal for additional volunteers in The Mardle to support work on The Common and with Recycling.**

9.0 Community Service Award

9.1 To receive any update on presentation – ACTION: Clerk to defer to next Agenda

10.0 Highways Matters

10.1 To receive data from SAM2 Device – Cllr Harding – This has not been facilitated.
Cllr Harding is to follow-up to ensure data is available for the next meeting.

ACTION: Clerk to list on next Agenda

10.2 To receive any update around the installation of the new dog bin at Low Road East –
This should be in place very shortly – **ACTION: Cllr Baxter to finalise and report at next meeting. Clerk to list on Agenda**

10.3 To consider any other Highways Defects arising – See Item 4.0 above

10.4 To receive update on North Tuddenham Bus Service – Cllr Harding spoke to his Report, confirming he had managed to secure a bus route to Norwich from North Tuddenham, commencing on 15th April 2024. The Chairman thanked Cllr Harding for his work with this.

11.0 To receive and consider any new planning applications and outcomes

11.1 REFERENCE: 3PL/2024/0033/F

PROPOSAL: Construction of Horse Arena in field - 40 x 20 m Arena with post & rail fence surrounding arena 1.4 m high (personal use)

LOCATION: NORTH TUDDENHAM: Oakwell Cottage Low Road – No objection with the comments that this should be for private use only with no floodlighting.

11.2 To note any Planning Outcomes

3PL/2023/1220/HOU – Whin Covert, Mill Road, North Tuddenham – Single storey Rear extension and refurbishment of elevations – APPROVED - Noted

11.3 Breckland Local Validation List – to discuss and agree any required response
Cllrs **AGREED** that they should make no formal response to this.

11.4 To review and make any comment around Norfolk Minerals and Waste Local Plan
Cllrs **AGREED** that they should make no formal response to this.

11.5 To review and discuss Cllrs reports around Call for Sites, Breckland Local Plan and a Neighbourhood Plan for North Tuddenham– reports previously circulated. Cllrs reviewed the documentation previously circulated. Lengthy debate ensued around all options open and available to the PC.

11.6 To agree and propose a motion to undertake next phase in compiling a Neighbourhood Plan or alternative (or to agree to move motion to future meeting)
Given the resident's thorough presentation during the Public Session and the fact-finding investigations undertaken by Cllrs prior to the meeting, Cllrs voted to delay a decision on undertaking a Neighbourhood Plan at this juncture. It was **AGREED** that instead it would consider the project via a targeted Working Group, formulated to undertake research and due diligence over the next 12/18 month period. **ACTION: Cllr Harding to lead this project and devise Terms of Reference for the Working Group. Cllr Bambridge to confirm availability and terms of any grants available to support NP production.**

12.0 To consider acquisitions of a pro-bono framed print of HRH King Charles III – Deadline for Application – 28.03.24 – Cllrs agreed to this. **ACTION: Clerk to make an application asap.**

13.0 Finance

13.1 To receive current account balances

Current Account - £1921.49

Deposit Account - £8171.72

13.2 Payments made since the last meeting.

Chq No 100501 - £48.00 - Norfolk PTS Training

Chq No 101499 - £91.97 – Cllr Harding – Reimbursement

- Chq 100500 - £194.51 – Glasdon – Dog Litter Bin
- 13.3 Receipts since last meeting**
Interest Payment - £18.47
VAT refund - £282.13
- 13.4 To receive and consider any requests for grant funding – Application And supporting documentation circulated previously.**
Cllrs considered the application received from St Mary's PCC for £560 (comprising of £300 contribution towards The Mardle production and distribution, and Church Yard maintenance costs of £260.) Cllrs discussed this application and **AGREED** to support it. (Cllr Smith and Cllrs Baxter abstained) **ACTION: Cllr Baxter To allocate under S127 spend.**
- 13.5 To review and agree and deletions/additions to the Asset Register 2024**
All **AGREED**. **ACTION: Clerk to publish on the website.**
- 13.6 To consider and agree the appointment of the Internal Auditor for 2023-24**
Cllrs unanimously **AGREED** to re-appoint L Trueman to undertake the IA for 2023-24. **ACTION: Clerk to contact LT to confirm appointment.**
- 13.7 To discuss and review investment of Parish Council Reserves**
Cllrs debated the prudence of changing Current and Deposit account provider to maximise investment of PC funds. Cllrs **AGREED** to transfer PC funds from Barclays to Unity Trust. Cllr Baxter abstained. **ACTION: Cllr Baxter to administer changeover.**
- 13.8 To agree a budget for replacement Noticeboard**
Cllrs explored options and **AGREED** that estimates should be sought for presentation at the next meeting with **AGREED** spend of £200. **ACTION: Cllr Baxter to compile and Clerk list on next Agenda.**
- 13.9 To receive update from CA around purchase of bench and agree PC contribution.**
Deferred to next meeting but provisional agreement of match funding with Community Association. **ACTION: Clerk to add to next Agenda**
- 14.0 Complaints**
- 14.1 To discuss and consider complaints received from residents around alleged Pollution from septic tank discharge, and to agree any actions.**
Discussion took place around ongoing unease raised by concerned residents.
It was **AGREED** that the PC would continue to reach-out to the Village Hall Trustees to see if there was any support that the PC could afford to effect a speedier solution.
- 14.2 To discuss any issues relating to Trustee membership and potential for a PC representative to serve the Charity.** It was **AGREED** that no approach to the Village Hall Trustees around PC representation would be made at present.
- 15.0 Policies**
- 15.1 To review and agree adoption of NTPC Complaints Policy - AGREED**
- 15.2 To review and agree adoption of NTPC Co-Option Policy - AGREED**
- 16.0 To note any correspondence received:**
Emails from NALC and Norfolk PTS Bulletins; NCC Highways Updates; NWL Liaison Group; CAN Newsletters; emails around NT Litter Pick; email around PC Grant request; email from Gordon Bembridge; emails from residents around pollution concerns and flooding; email and letter attachment from National Highways; Various TROs; email from Environment Agency; emails from Norfolk Rivers Trust; emails from Ordnance Survey; letter from CPRE; email and reports from resident around community-led Neighbourhood Plan – **ALL NOTED**
- 17.0 Urgent Business – to consider any issues raised by Cllrs that the Chairman considers urgent**
Change of meeting cycle was discussed. It was **AGREED** that after the APCM in May, the new Meeting timelines should follow a third Wednesday, bi-monthly format. **ACTION: Clerk to reschedule July meeting accordingly.**

18.0 To confirm the date and time of the next ordinary Parish Council Meeting

Tuesday 14th May 2024 – 6.30-7.30pm Annual Parish Meeting followed by Annual Meeting of the North Tuddenham Parish Council – 7.30pm - both at North Tuddenham Village Hall

The meeting closed at 9.55pm with no further matters arising.