



**North Tuddenham Parish Council
Minutes of the meeting held 17th July 2024
At North Tuddenham Village Hall**

In attendance: Cllrs Harding, Stapleton, Smith, Baxter, and Blake. DCllr Bambridge. Six Members of the Public

1.0 Chairman's Report

The Chairman thanked all in attendance, including Cllr Bambridge. He summarised the previous two months work undertaken in the Parish:

- Maintenance on the village car park
 - Repair and restoration of drains out on Pound Lane and ditch on Mill Road
 - Liaising with Highways to ensure almost all the reported defects have been repaired.
 - Highways have undertaken repairs on Lyng Road which is now open.
 - Around 60-70% of village road signs have been cleaned and undergrowth cut back
 - Highways have cleared the overgrown road on Low Rd East going up to bridge
 - The Village map has been refurbished
 - Footpaths have been cleared
 - Bus stop parking has been formalised at Dann's farm
 - The Village bench at the Village sign has been cleaned and is ready for staining
 - A new village bench has been installed at Mill Rd / Low Rd junction
 - Common maintenance carried out
 - Recycling work carried out
 - SAM 2 data production has been handed over and results will be available soon.
 - Upcoming village events organised include: Village Fete, Church music night
- Coming soon:**
- Completion of road sign cleaning
 - Clear and tidy the footbridge over A47

Once again, a sincere thank you to everybody who has been involved in these projects.

2.0 Apologies for Absence and Declarations of Interest

Apologies received and accepted from Cllr Hall and the Clerk

No formal declarations of Business Interest. Standing interests declared by Cllr Stapleton, Baxter and Smith – Community Association; Cllr Stapleton – Recycling Project and The Common Committee. Cllr Smith and Cllr Blake – NT PCC

3.0 Previous Minutes and any Matters Arising

3.1 To review and agree the Minutes of the Annual Parish Council Meeting held on 14th May 2024

Minutes agreed as a true and accurate record of events. **To be signed by the Chair**

3.2 To review and agree the Minutes of the Extraordinary Meeting held on 25th June 2024

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Minutes agreed as a true and accurate record of events. **To be signed by the Chair**

3.3 Matters Arising – Nothing raised

4.0 Public Session – [Limited to 30 minutes] and Councillor Reports

4.1 Parish Councillors and District Councillors Report

Cllr Gordon Bambridge delivered his report confirming that the A47 upgrade project was now progressing with further scrutiny of the NWL ongoing; discussion took place around the proposed parking levies for public parking in Dereham but Cllr Bambridge advised that further information and clarity was needed.

4.1.1 Cllrs Report to include Recycling Project – Recycling work is ongoing but Cllr Stapleton stated that the project was in need of further volunteers to sustain the initiative.

4.1.2 Cllrs Report to include Tud Buds/Community Association – No Report submitted but Cllr Baxter confirmed that the 50% match funding payment was imminent.

5.0 Highways

5.1 To receive and consider any SAM2 Data – This is now being delegated to a member of the public with a view to a downloadable report being available at the next meeting.

5.2 To receive the report of Cllr Smith on:

5.2.1 A47 Upgrade - Attached

5.2.2 Northwestern Link - Attached

5.3 To receive any update around the Bus Service to North Tuddenham – Cllr Harding

Cllr Harding confirmed that designated parking spots for bus users had been provided courtesy of Danns Farm Shop. Positive feedback from bus company has been received in terms of usage, please keep this up and support this provision! **ACTION: Clerk to send letter to Danns to tender thanks**

5.4 To note any Highways Matters for attention – Discussion around poor management of verges in the village took place. **ACTION: Clerk to send letter highways**
Use of Low Road for HGVs was also discussed. **ACTION: Clerk to send letter to White House Farm around vehicular use.**

6.0 The Common

6.1 To consider and agree adoption of a Wood Removal Policy 2024 – AGREED for formal adoption. **ACTION: Clerk to post to website**

6.2 To receive The Common update from Cllr Stapleton – See above

6.3 To note the provision of current Public Liability Insurance from Contractors – No evidence received to date of current insurance provision. **ACTION: clerk to follow-up and add to next Agenda.**

7.0 Village Amenities Update

7.1 St Mary's Church – Cllr Smith – See attached

7.2 Village Hall – Cllr Harding - Overview of AGM was given. Confirmation that drainage has been completed from VH Committee.

8.0 Planning

8.1 To receive and consider any new Planning Applications – None

8.2 To note the outcomes of any recent Planning Applications –
3PL/2024/0290/F – Change of Use annexe as separate dwelling and alterations –
REFUSED



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- 8.3 To receive any update around the Breckland Local Plan (Cllr Bambridge)** – Nothing to report at present time.
- 8.4 To receive any update around Neighbourhood Planning Working Group** – Cllr `Harding and Cllr Hall – No further meetings held due to demands of other Council Commitments. Next meeting to be arranged.
- 8.5 To discuss Proposed Bark Processing Plant – Lyng Road** - [3SR/2024/0004/SCR](#) <https://planning.breckland.gov.uk/OcellaWeb/planningSearch> The impact of this application on North Tuddenham Parish was discussed at length. It **was AGREED** to submit a formal comment to BDC even though it is not a statutory consultee in this matter on the grounds of concerns around lighting, noise, traffic issues and smell. **ACTION: Clerk to submit formal comment asap.** Members of the community were encouraged to submit personal comments directly.

9.0 Finance

- 9.1 To receive and consider any Report from the RFO and to confirm the administration of the Internal Audit and AGAR for 2023/24** - Cllr Baxter confirmed that the audit had been returned in a timely manner and that the External Auditor had confirmed receipt.
- 9.2 To review the North Tuddenham Financial Risk Assessment 2020-2024 and agree any proposed changes – Deferred from last month's EPC** – this was discussed and reviewed. Discussion took place and Cllrs made slight amendments. **ACTION: Clerk to edit and re-circulate for formal approval at next meeting.**
- 9.3 To review any report around provision of Bus Shelter in North Tuddenham and to agree any provisional budget (Cllr Hall)**
Deferred to next meeting. **ACTION: Clerk to add to September agenda.**
- 9.4 To consider offer of Norfolk County Council Parish Partnership funding and to agree any project for consideration by Highways. (Deadline for Applications December 2024)** –
Defer to next meeting
- 9.5 To consider and agree reasonable maintenance Costs for Parish Council assets and agree to include in the Parish Council Budget moving forward** – Discussion took place around this item, and it was agreed that the Council needed to be mindful, moving forwards, when purchasing assets to avoid shouldering the PC with heavy and ongoing maintenance costs. It was **AGREED** to defer this item for fuller discussion at the next meeting.
- 9.6 To agree the expenditure for replacement Defibrillator pads** – A budget of £70 was unanimously **AGREED**.
- 9.7 To Review and Agree any payments as listed below: - ALL AGREED**

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Payee	Invoice Details	£ Total	VAT	Excl VAT
HMRC	PAYE and NI for Clerk	81.00	0	0
J Stapleton	Materials to undertake repairs on Common Carpark	113.40	18.90	94.50
J Stapleton	Plaque materials for Community Award (S137)	55.05	9.17	45.88

9.8 To note any Payments received - None

9.9 To note Bank Account Balances

Current Account – 1543.19

Deposit Account – 6196.03

9.10 To consider and agree any Cllr or Clerk Training Requirements – No requirements

9.11 To receive update around restoration of the Village Sign and to agree any budgetary expenditure (LGA 1972 - S144) - Discussion took place; it was estimated that costs could amount to as much as £5000. It was AGREED to defer to next meeting to allow time for Cllr Smith to explore joint funding options with the PCC.

10.0 To receive and note any correspondence received:

Emails from Breckland District Council; Email from Galliford Try; Emails from NALC and Norfolk PTS; emails from CAN; Emails from Cllr Hawker; Emails from Cllr Bambridge; Green Spaces Norfolk; TRO from Highways; Emails from PKF Littlejohn; Emails from residents: letter from NCC - Parish Partnership Offer – **ALL NOTED**

11.0 AOB

Footpath maps – Cllr Philips to contact Clerk to obtain log in details for Parish Online to produce up to date and larger maps of both the village and footpaths.

11.0 To confirm the date and time of the next ordinary Parish Council Meeting as Wednesday 18th September 2024 – 7.30pm - at North Tuddenham Village Hall

The meeting closed at 9.23pm with no further matters arising.

Appendices

Report on St Marys Church for North Tuddenham PC meeting

Vision meeting with Archdeacon 13th July to discuss future of Benefice its 6 parish churches and the Rector vacancy.

Will be further meeting s to discuss ‘profile’ of new Rector and selection procedure.



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PCC Meeting held Monday 15th July

FINANCE

Balances Cash Acc. £42. Current Acc. £5155. Restricted Acc. £1898

Key that future musical events bring in some money

Projection is that we will remain in the black but fall short of parish share again but increase payments vs 2023.

SERVICES

Service attendance dwindling. Same in Hockering East Tuddenham and Yaxham.

FABRIC

Porch gutter to be re-instated – await labour & equipment.

Many need special Faculty (Authorisation from Diocese) to proceed

Several slate tiles have slipped down nave roof. Rainwater dripping into church. Need safe to access roof. Scaffolding not cheap. Cherry pickers?

MJS 15/07/24

Report on Highways Issues for PC meeting

A47 Extract from Jim Freeman's (National Highways) report early June

On the 29 May it was announced that the Supreme Court refused the application seeking permission to appeal the order made by the Court of Appeal on 22 February 2024 on the grounds that the application did not raise an arguable point of law. This meant that we were able to begin more of our preparatory construction activities so we can begin major construction in January 2025.

We have continued with services diversions, archaeology and compound construction but with careful planning and environmental licences we are now able to begin some vegetation clearance for other enabling work.

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We are also able to start to recruit a larger workforce and begin ordering and storing materials. This means you will have seen an increase in our activity along the whole scheme corridor and this will continue over the coming months.

If you have any questions, please contact me. #

Jim Freeman

Stakeholder Manager, A47 RDP Jim.Freeman@gallifordtry.co.uk; M: 07706 317924

My comment: Nothing to add to this

NWL

Recent email from Susie Lockwood, Stakeholder and Engagement Manager

Next LLG meeting delayed because of elections. New date tbc.

Regarding the Norwich Western Link, you will hopefully have received the email from us yesterday which confirmed that our planning application has been validated by the county planning authority and the documents have now been published online. These can be viewed [here](#), where you can also submit comments on the documents as part of the statutory consultation being run by the planning authority.

If you want to contact either team with any queries ahead of the next meeting, please use this email address for the Norwich Western Link project team

Norwich Western Link Norwichwesternlink@norfolk.gov.uk

Infrastructure Delivery Dept: 0344 800 8020 #

My comment: No mention of intervention by Natural England regarding protection of habitats of Barbastelle bats in Wensum Valley which will certainly delay. Labour government may pull the plug on investment in project.

Some local MPs very anti as well.

Very concerned. If vetoed it places severe congestion problems local small villages!