



North Tuddenham Parish Council

MINUTES of the Meeting Held

15th January 2025

at North Tuddenham Village Hall

Present: Cllrs Harding, Baxter, Hall, Blake and E Blake

Also present: 3 members of the public and the Clerk

1.0 Chairman's Report and Welcome

Tree maintenance on The Common has been undertaken and The Common Car Park has undergone regular maintenance. There have been some pothole repairs undertaken around the village and the Recycling Project continues – volunteers always welcome – please come forward if you are able to help. The Community Association continues to be active, and fundraising is ongoing with a particularly successful Quiz being held just before Christmas – Well done to all. The Village Hall has undergone a min-facelift and there is also new storage to accommodate overflow of chairs and table etc. Two community club nights have been held which have also been well support; more are planned. The latest edition of The Mardle has been shared. SAM2 data has been collated by an appreciated volunteer and Mr Aylett has been maintaining and checking the Defibrillators for functionality over the winter period. Thanks to all for their efforts.

The Chair welcomed all.

2.0 Apologies for Absence and Declarations of Interest – Received and accepted from Cllr Stapelton; apology also received from Cllr Bambridge.

3.0 Previous Minutes

3.1 To review and agree the Minutes of the Parish Council Meeting held on 20th November 2024 – These were read and agreed as a true and accurate record of events and subject to amendment around the Precept. **ACTION: Clerk to update and re-publish.**

4.0 Public Session – [Limited to 30 minutes public voice] and District Councillor Reports

4.1 District and Norfolk County Council Reports – Previously shared on Facebook and on the PC website – thanks to Cllrs Borrett and Bambridge for their information.

4.2 Public Comment – Member of public shared some village sign publications for the Cllrs to review. Various options were discussed.

5.0 Highways

5.1 To receive and consider any SAM2 Data available – SAM2 data – shared prior to the meeting.

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Data currently relating to the Main Road: 30,000 used the road; Average speed a pleasing 43.3 mph. Max speed 75mph. NOTED.

5.2 To receive the report of Cllr Smith on:

5.2.1 Northwestern Link Road - Report shared prior to the meeting

5.2.2 A47 Upgrade – Report Shared prior to the meeting

PLEASE NOTE REPORTS TO VIEWABLE ON THE WEBSITE THROUGH:

<https://north-tuddenham-parish-council.norfolkparishes.gov.uk/>

5.2 To note any Highways Matters for attention

5.3.1 Potholes on Mill Road have been reported. **ACTION: Cllr Harding to send Clerk What Three Words for reporting around issue on Mattishall Lane**

6.0 Village Amenities Update

6.1 St Mary's Church – No Rector appointed yet. Accounts completed. Diocese has been paid an amount that the PCC can afford. Lots of charity donations raised though at Mary's Church functions this year too. Funding is still an ongoing concern – **Cllr Smith**

6.2 Village Hall - Next meeting on Monday 20th January. Completed extension for further storage. Minimal storage fees to be charged to regular users. Quotes for solar panels were sought but the Committee concluded the need for these was minimal as the hall relies largely on oil consumption – **Cllr E Blake**

6.3 The Common – Complaints around Horses on The Common were discussed alongside alleged damage to the environment. Cllrs agreed that the damage is not particularly excessive, and agreed there was no need to escalate this at present and that the PC would monitor. **Cllr Harding in lieu of Cllr Stapleton**

6.4 North Tuddenham Community Association – Meeting held last week. Ideas for events for 2025 were debated. Discussion included a pop-up coffee morning. A tractor run was also put forward as a community fund raising event and a 'safari' Fete where all residents could host something on their own property. Funding for Community Associations – Cllr Smith has written to Cllr Bambridge around this. **Cllr E Blake**

6.5 Recycling Project – No volunteers have been assigned yet. Clerk to keep promoting. A further submission of scrap to be consolidated in this financial year to support PC Funding.

6.6 Community Car Scheme Update – This is now up and running. The residents have been informed of its availability. Refresh this on social media. **ACTION: Cllr E Blake to share a monthly reminder on Facebook.** [Leaflets have also been distributed to residents.]

7.0 Wendling Bomber Command Visit to The Common

7.1 To discuss and agree any preparations for the upcoming visit from Veterans to The Common site. This has been directed from the Community Association. Cllrs discussed any required Parish Council input and **AGREED** that the tidying of The Memorial needs to be undertaken. It was **AGREED** that the PC would fund any extraneous costs around this. **ACTION: Clerk to make as rolling agenda item up until Summer.**

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8.0 Village Community Award Scheme 2024-25

8.1 To discuss and agree any required action to consider nominations for this year's award.

8.1.1 Various candidates were discussed. All their collective service to the Community was acknowledged and all **AGREED** the tremendous impact these three nominees have had on village life. Cllrs **AGREED** that the vote should be done via email to ensure this was confidential. **ACTION: Vicky to circulate nomination lists to all Cllrs for confidential voting.**

9.0 Planning

9.1 To receive and consider any new Planning Applications – None

9.2 To note the outcomes of any recent Planning Applications – None

9.3 To receive any update around the Breckland Local Plan - This has been deferred until the next meeting when Cllr Bambridge is next able to attend.

10.0 Finance

10.1 To receive and consider any Report from the RFO

Cllr Baxter spoke to his Report which included the new Precept for 25/26 - £5600k. See notes for explanation in previous Minutes Ref: 25.11.24: 10.6.2

10.2 To Review and Agree any payments below including \$137 payments:
ALL Unanimously AGREED

Payee	Invoice Details	£ Total	Section 137	
V Turner	Clerk's Salary, On-Costs and Expenses	£284.30		
Information Commissioner's Office	Data Protection Fee	£35.00		
J Stapleton	Aggregate for The Common Carpark	£36.00		
R Mahoney	Tree Trimming – The Common	£301.98 (note the incorrect amount of as stated on the Agenda 175.00)		
Norfolk PTS	Cllr Training for Cllr E Blake	£56.00		NOTIFIED and AGREED at the meeting

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Receipts to Note	RPA Grant for The Common	£1080.00		
	Bank Interest	£23.26		
	Income from felled wood	£175.00		

- 10.3 To note Bank Account Balances**
Current Account – £3186.11
Deposit Account - £6242.46
- 10.4 To consider and agree any Cllr or Clerk Training Requirements** – Nothing identified
- 10.5 To receive any update around restoration or replacement of the Village Sign and Agree expenditure** – This is still being explored, and further options are being researched. Cllr Harding asked if any other Member would be happy to spear-head this project. Cllr E Blake kindly volunteered. **NOTED. ACTION: Report for next meeting – Cllr EBlake**
- 10.6 To receive and consider any requests for grant funding** – No request received.
- 10.7 To review and agree any prospective Internal Auditors for 2024-25** – A potential Auditor has been identified. **ACTION: Clerk and Cllr Baxter as RFO to progress**
- 11.0 To receive and note any correspondence received:**
Emails from Breckland District Council; Emails from NALC and Norfolk PTS; emails from CAN; email from Cllr Bambridge, Borrett and George Freeman MP; emails from, NWL group; email from residents; **CPRE – ALL NOTED**
- 12.0 AOB – To be notified to the Chair prior to the meeting**
Refresher First Aid courses and Defibrillator Training – this has been identified as an area of need. Cllr Harding to approach NAR and request a quote for the provision of this training. **ACTION: AH To Update at next meeting.**
Concerns around PC Assets were discussed, pertaining to any governing document or like to clarify rights and easements etc. A working document to be compiled to clarify information around The Common; this should also include the hedge along Main Road/Mill Road that the Committee also holds responsibility for. **ACTION: Cllrs Blake and Cllr Hall to progress this and report at next meeting.**
- 13.0 To confirm the date and time of the next ordinary Parish Council Meeting** as Wednesday 19th March 2025 – 7.00pm - at North Tuddenham Village Hall

The meeting closed at 8.27pm with no further matters arising.

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